

CAMPUS SECURITY AUDIT CHECKLIST

Name of the Institution : 101, CENTRAL POLYTECHNIC COLLEGE

S. No.	CAMPUS SECURITY DETAILS	YES/NO	REMARKS
1	Is the entire campus enclosed with a compound wall?	YES	But the Walls along North and East side roads are very short (3 to 4 feet at some stretches)
2	Is the perimeter of the college secured with fencing?	YES	Compound wall only
3	Are the gates monitored throughout the day? Number of gates:	NO. 8 Gates	Number of securities are way lower than the number of gates
4	Whether the securities are trained personnel? Number of Securities:	NO	3 securities per shift
5	Have there been any security problems in the past? (Issues of weapons possession, vandalism, theft?)	YES	Theft
6	Whether local patrolling by security personnel is done daily?	YES	But due to insufficiency of the security personnel for the area of the campus, the patrolling has not been done effectively.
7	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring?	NO	No Sufficient number of Cameras installed, Action taken to Procure New Cameras for Installations.
8	Number of CCTV Cameras:	YES	35 Nos.
9	Whether secluded and unsupervised spots within the campuses are covered with adequate lighting?	NO	
10	Do you have a key system in place? How many keys to the building? How many keys to classrooms?	YES	
11	What hours does the Helpdesk staff work? (In-person / Online / Through Phone)	YES	In Person / Through Phone - 10.00 to 5.45 Pm. Online - 24 Hours.
12	How many complaint boxes are installed?	YES	2 Nos.

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13	Whether all the complaints are documented and resolved?	YES	
14	Is there a visitor procedure? Is it enforced and do you maintain documentation?	YES	All visitor entries through main gate are entered in the register, but due to lack of securities all gates couldn't be monitored
15	Is there any proper monitoring system for workers involved in various services such as Plumbers, Electricians, Construction workers?	YES	All visitor entries through main gate are entered in the register, but due to lack of securities all gates couldn't be monitored
16	Do students have ID cards or other identification, which is always in plain view? Is this enforced?	YES	
17	Do all employees have I.D. cards?	YES	
18	Do you have the local police monitor the campus after hours?	YES	Around the campus
19	Have the local police visited the campus and become familiar with the campus layout?	YES	
20	Are the students aware of college discipline codes? Are parents aware? How are they made aware?	YES	They are made aware through Parents Teachers Meeting
21	What is the college's knowledge about the surrounding neighborhoods or areas around the college?	YES	Good knowledge
22	Is the main entrance to the college easily recognized?	YES	
23	Is adequate exterior lighting provided as to eliminate all dark areas?	NO	
24	Are shrubs and trees trimmed as to minimize hidden areas on campus?	YES	But due to insufficiency of the gardener for the area of the campus, all the shrubs couldn't be removed effectively.
25	Are all items removed from outside the buildings and near exterior fences that could be used for breaking in or standing and climbing on? (i.e. Ladders, lumber, trash containers, etc.)	YES	But Not fully removed, as the items are dumped frequently by strangers and locals. And the area couldn't be completely secured from locals

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26	Are hidden areas of the college fenced in? (i.e. courtyards, areas not visible from the front)	NO	
27	Is the campus located in a residential area? Commercial area?	YES	Mixed - Both Residential and Commercial
28	Are all classroom / portable doors capable of being locked from the inside?	YES	
29	Do emergency lights work in the halls?	NO	
30	Are parking passes / tags issued with the procedures in place to revoke parking passes?	NO	
31	Whether the hostel is monitored by authorised wardens?	YES	
32	Whether the proper monitoring system is maintained in hostels?	YES	
33	Whether all the faculty and students are downloaded the "KAAVAL UTHAVI" App and "DRUG FREE TN" App	YES	KAAVAL UTHAVI App - 100% Downloaded. DRUGFREE TN App - 100% Downloaded.

Date: 12.12.2025.

Place: CHENNAI-113.

Signature and Seal of the Police Officer from
nearby police station
INSPECTOR OF POLICE,
(Law and Order)
J4, Kotturpuram Police Station
Chennai-600 085.

11/12/25

Signature and Seal of the Head of the Institution
PRINCIPAL (FAC)
CENTRAL POLYTECHNIC COLLEGE
THARAMANI, CHENNAI-600 113.

